

**MINUTES OF THE 58<sup>th</sup> ANNUAL GENERAL MEETING OF THE EAST MIDLANDS ORIENTEERING ASSOCIATION HELD ON MONDAY 12<sup>th</sup> SEPTEMBER 2022 AT 19.30 IN PACE ROOM, CLIFTON AND VIA ZOOM.**

**Present in room:** Sal Chaffey (DVO), Trudy Crosby (LOG), Anne-Marie Duckworth (DVO), Roger Edwards (LEI), Mike Gardner (DVO), Liz Godfree (DVO), Mike Godfree (DVO), Judith Holt (DVO), John Hurley (DVO), Ranald Macdonald (DVO), Hilary Palmer (NOC), Chris Phillips (LEI), Iain Phillips (LEI), Amanda Roberts (LOG), Ernie Williams (LEI), Ursula Williamson (LEI), Dorothy Woodall (NOC), John Woodall (NOC) and Paul Young (DVO).

**Present on Zoom:** Alan Gould (NOC), Craig Lucas (LOG), David Olivant (NOC), Pauline Olivant (NOC), and Ally Wright (LOG)

The meeting was held in person at the Pace Room, Clifton Village and on Zoom and was quorate as more than 15 members were in attendance (19 in the room and 5 via zoom).

1. **Apologies for absence:**

Roy Denney (LEI) and John Mather (LOG) offered their apologies.

2. **Minutes of the 57<sup>th</sup> EMOA AGM held on Monday 13<sup>th</sup> September 2021.**

It was agreed that the minutes were a true record. Proposed by Hilary Palmer (NOC) and seconded by John Hurley (DVO).

3. **Standing Order Change:**

There were no standing order changes submitted to this AGM.

4. **Chair's Report 2022:**

For the first time in three years, I am pleased to be able to report that Orienteering in the Region has returned to something like normality. I realised that normality had properly returned when I was able to have cakes and coffee from the EMJOS cake stall at the East Midlands Championships at Stanton Moor.

Both the Regional Leagues have taken place over the last year and the numbers competing are now similar to pre Covid levels. We have also, as a region, been able to stage the Midlands Championships, the East Midlands Championships and the YBT Final. Thanks are due to the volunteers in the clubs for the hard work in staging these events. Getting access and permissions for events continues to be a problem, which has led to several last-minute changes of venue. This is not just an EMOA problem but one throughout the UK.

Ranald Macdonald and Mike Gardner ran a much-needed Controllers and Planners Course earlier in the year. This has eased the controller situation with 8 new Level C and 1 Level B controllers. Additionally, we have 10 newly trained Planners. Many thanks to Ranald and Mike. We do need to continue to recruit new event officials, preferably younger ones, to allow those of more mature years not to have get up in the middle of a winters' night to put out controls, check them or hump event kit around the forest.

EMJOS has continued its extensive programme of training during the year and many thanks to Ann-Marie and Ant for master minding the training. Given the successful selections of our junior members, all the training has paid off. Congratulations to Rachel Duckworth of DVO on her selection for GB to The Junior World Championships in Portugal, Ben Squire of NOC for his selection to the European Youth Championships in Hungary and to Ellie Simpson and Daniel Glover of LEI for selection to Lagganlia.

Talking of international selection, I must also congratulate Iain Phillips of LEI for his selection to the GB team for both the European and World Trail O Championships.

Finally, turning to administrative matters in relation to the East Midlands Committee. The committee has met three times since the last AGM in September 2021. A significant amount of time has been taken up with financial matters and I will leave Paul to speak about these in his report.

We have not been able to fill the vacant post of Vice Chair. I feel, that as the next year will be my final year as your Chair, it is important that we find a Vice Chair in order to have some continuity at the change over next year. My thanks to the members of the EMOA Committee; you have been a great support during year and a special thanks to Mike for not only fulfilling the role of Secretary, but also continuing to mastermind the production of EMEWS.

Chris Phillips

## 5. Financial Secretary's Report

Paul Young circulated the accounts before the meeting to the committee for review.

Below are Paul's accounts with, in italics, comments raised during the meeting.

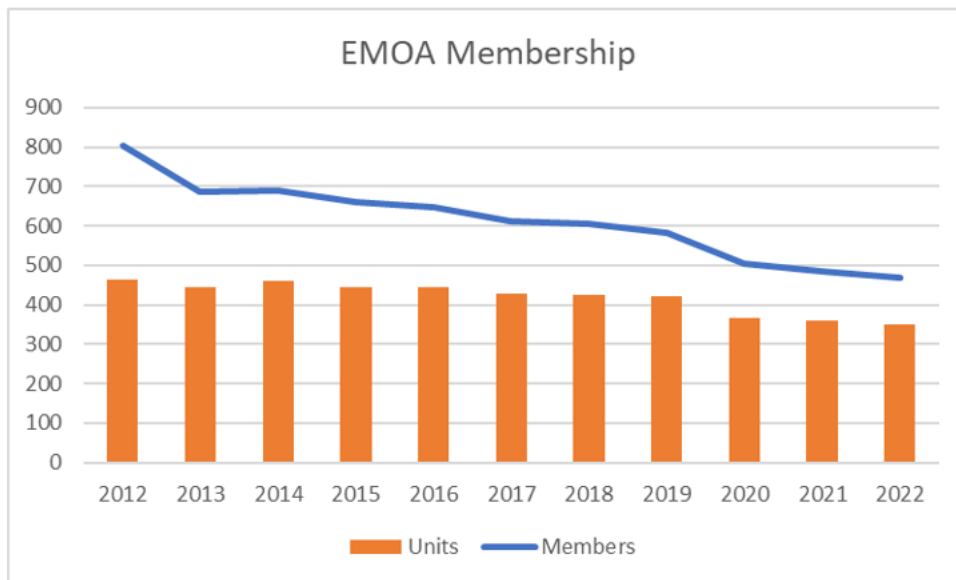
### Context

The impact of COVID was far less than in recent years, with the East Midlands region seeing a significant increase in events at all levels. Some challenges remain with landowners regarding access to key sites, which continues to impact on the larger events.

Yet again, the region generated a surplus, and the committee is exploring options how this can be best utilised in the coming years.

### Membership

Membership at 30 June 2022 of 469 is slightly down, by 16 members, on the previous year. Regrettably this continues the trend seen over the last decade.



	Members	Units
2022	469	349
2021	485	361
2020	504	367
2019	582	422
2018	604	425
2017	613	427
2016	648	444
2015	660	445
2014	690	459
2013	687	444

2022 membership figures compared with 2021

	2022	2021
Senior	257	268
Junior	11	9
Family	81 (150s, 54j)	84 (149s, 59j)
<b>Totals</b>	<b>349 units</b>	<b>361 units</b>

## **2020/21 Accounts**

The EMOA year end is 30th June 2022, Roger Edwards has reviewed the accounts and issued the following statement:

"I confirm that these accounts represent a true and fair record of the Association's affairs."

A copy of the noted accounts is attached for the record.

Roger is thanked for again being the independent financial examiner of the accounts.

EMOA generated a surplus of £933.50 for the 2021/22 year.

The Budget was for a loss of £(3,137).

Material variances to the Budget are set out below:

Event Levies – The 2021/22 financial year has seen 50% more events attracting an EMOA levy than was expected. In addition, the clubs across the region have managed to provide members with a significant number of local events during the year.

Sponsorship and other income – This is the contributions from attendees of the Lakes Coaching weekend, the costs of which are included in the Community Coaching Development. There was no net cost to EMOA of this event which saw attendance by 17 orienteers from the region.

EMJOS income and fundraising – Income relating to EMJOS included contributions from participants for training and competition events including JIRCS, Hawkshead, and Hathersage along with donations and fundraising at local events.

EMJOS expenditure – Expenditure was lower than budgeted largely due to the absence of an overseas trip during the year. However, EMJOS members were able to partake in a range of events including those mentioned above. Plans are in place for a squad trip to Ireland in Autumn 2022.

Trophies and Certificates – Despite further investment in EMOA league plaques, and league prizes, there was a slight underspend against budget.

Volunteer development, External Conferences and Coach development – Expenditure across all these areas was minimal during the year, x2 training courses were provided which were popular with attendees. It is expected that 2022/23 will see a larger development conference which will be funded in full by EMOA.

Support for Senior / Talent Orienteers – 2021/22 saw a significant increase in EMOA support to orienteers across the region. However, this remained well below the budgeted levels. Further work is planned in 2022/23 to ensure potential applicants are aware of the support available to them.

Web licence and bank charges – The introduction of a monthly charge by HSBC part way through the year is the cause of the overspend on this category.

Hire of meeting room – The continued use of Zoom for some of the committee meetings has resulted in a favourable variance this year. It is likely that a "blended" approach to meetings will continue in 2022/23.

## 2021/22 Income from event levies.

Event	2021/22 Income (less £25)	Seniors 50p	Juniors 10p
EM Urban League 2021 Lincoln City	47.10	143	6
EM Sprint Championships 2021 NTU Clifton Campus	13.10	74	11
EM Urban League 2021 Burbage Village	19.40	88	4
East Midlands League 2021 Kedleston Hall	48.10	141	26
EM Urban League 2021 Shepshed	15.20	80	2
EM Urban League 2021 Central Park, Boston	0.00	48	2
East Midlands League 2021 Boothorpe and Hanging Hill	39.80	128	8
East Midlands League 2021 Hardwick Park	50.60	147	21
East Midlands League 2021 The Outwoods	55.50	158	15
East Midlands League 2021 Walesby Forest	76.80	199	23
EM Urban League 2022 Melbourne	71.40	189	19
EM Urban League 2022 Coalville	37.60	124	6
East Midlands League 2022 (UKOL) Chatsworth	132.50	302	65
Midlands Championships (UKOL) Sherwood Forest	231.00	494	90
East Midlands League 2022 Martinshaw & Ratby Woodlands	50.20	144	12
East Midlands Championships 2022 Stanton Moor	115.10	269	56
East Midlands League 2022 & YBT Heat Burbage Common & Woods	53.50	152	25
East Midlands League 2022 Londonthorpe and Belmont	21.50	91	11
East Midlands League 2022 Aylestone Meadows	34.00	115	15
East Midlands League 2022 Bramcote Hills & The Hemlockstone	46.70	140	17
East Midlands League 2022 Black Rocks	63.80	172	28
<b>Totals</b>	<b>1,222.90</b>	<b>3,398</b>	<b>462</b>

## Levies

	Events	Levy	Entrants	Seniors		Juniors	
				Qty	%	Qty	%
2021/22	21	1,223	3,860	3,398	88%	462	12%
2020/21	6	322	1,064	914	86%	150	14%
2019/20	19	1,505	4,531	3,755	83%	776	17%
2018/19	24	1,502	4,739	4,071	86%	668	14%
2017/18	25	1,367	4,560	3,840	84%	720	16%
2016/17	30	1,747	6,093	4,718	77%	1,375	23%
2015/16	32	2,036	6,917	5,360	77%	1,557	23%
2014/15	24	1,665	5,744	4,497	78%	1,247	22%
2013/14*	24	1,153	5,941	3,868	65%	2,073	35%
*713 juniors 0 Seniors at Shipley Park Event							
2012/13	24	1,413	6,121	4,671	76%	1,450	24%

The detailed accounts are provided below:

<b>I&amp;E East Midlands Orienteering Association</b>					
<b>2021/22</b>					
<b>Income</b>	<b>2020/21</b>	<b>2020/21</b>	<b>2021/22</b>	<b>2021/22</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Var</b>
Membership	1,200.00	1,310.00	1,300.00	1,312.00	12.00
Event Levies	700.00	321.60	797.50	1,222.90	425.40
Interest	0.00	0.36	0.36	0.82	0.46
Sponsorship and other income	0.00	0.00	0.00	127.50	127.50
EMJOS Income	1,000.00	21.00	500.00	668.00	168.00
EMJOS Clothing Sales	0.00	0.00	0.00	0.00	0.00
EMJOS Fund Raising	75.00	0.00	100.00	186.50	86.50
<b>Total Income</b>	<b>2,975.00</b>	<b>1,652.96</b>	<b>2,697.86</b>	<b>3,517.72</b>	<b>819.86</b>
<b>Expenditure</b>					
EMJOS Expenses	2,000.00	71.00	2,000.00	1,312.55	687.45
Trophies & Certificates	200.00	47.68	250.00	171.00	79.00
Volunteer Development	600.00	0.00	600.00	60.00	540.00
Community Coaching Development	0.00	0.00	0.00	124.24	(124.24)
External Conferences	100.00	0.00	100.00	0.00	100.00
Support for Senior/Talent Orienteers	1,000.00	0.33	2,000.00	457.10	1,542.90
Coach development	300.00	0.00	300.00	0.00	300.00
<b>Sub total</b>	<b>4,200.00</b>	<b>119.01</b>	<b>5,250.00</b>	<b>2,124.89</b>	<b>3,125.11</b>
<b>Running costs</b>					
Web licence and bank charges	25.00	23.33	25.00	58.33	(33.33)
Hire of meeting room	180.00	0.00	180.00	30.00	150.00
English Orienteering Council	400.00	354.00	380.00	371.00	9.00
<b>Sub total</b>	<b>605.00</b>	<b>377.33</b>	<b>585.00</b>	<b>459.33</b>	<b>125.67</b>
<b>Total Expenditure</b>	<b>4,805.00</b>	<b>496.34</b>	<b>5,835.00</b>	<b>2,584.22</b>	<b>3,250.78</b>
<b>Surplus / Loss</b>	<b>(1,830.00)</b>	<b>1,156.62</b>	<b>(3,137.14)</b>	<b>933.50</b>	<b>(4,070.64)</b>

The Balance Sheet for 2021/22 is shown below:

<b>Balance Sheet at 30<sup>th</sup> June 2022</b>				
	<b>2020/21</b>	<b>2021/22</b>	<b>2021/22</b>	
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	
Current Account	10,698.79	8,331.69	11,823.92	
EMJOS Deposit Account	3,809.08	3,409.44	4,351.85	
	14,507.87	11,741.13	16,175.77	
Accrued Income - Chinely Churn	129.50	0.00	0.00	
Deferred Income - Bulwell Hall Park	(5.10)	0.00	0.00	
Accrual - Website Costs	0.00	0.00	0.00	
Accrual - EOC Contribution	(354.00)	0.00	(371.00)	
DVO map contribution	600.00	0.00	0.00	
Accrued Income - BOF June	0.00	0.00	12.00	
Accrual - Bank Charges	0.00	0.00	(5.00)	
	<b>14,878.27</b>	<b>11,741.13</b>	<b>15,811.77</b>	
Represented by				
Accumulated fund	13,721.65	14,878.27	14,878.27	
add surplus	1,156.62	(3,137.14)	933.50	
Carry forward	<b>14,878.27</b>	<b>11,741.13</b>	<b>15,811.77</b>	
<i>Note EMJOS Clothing Stock</i>	<i>Negligible</i>	<i>Negligible</i>	<i>Negligible</i>	
<b>I am satisfied that these accounts represent a true &amp; fair record of the Association's affairs</b>				
			Roger Edwards	

There were no questions raised about these accounts.

The balance sheet was approved by the meeting.  
 Proposer: John Hurley  
 Seconder: Ernie Williams  
 The floor unanimously approved the balance sheet.

**6. Election of Principal Officers:**

Chris Phillips stated that we had the three main officers of chair, financial secretary and development officer who were willing to stand again next year. We were still short of a vice-chair. Chris asked if there were any other nominations for any of the key roles. There were no other nominations, so the 3 main officers were re-elected unanimously by the meeting.

The following were the re-elected nominees to stand as principal officers next year:

Post	Nominee
Chair	Chris Philips (LEI)
Vice-Chair	
Financial Secretary	Paul Young (DVO)
Development Officer	Ranald Macdonald (DVO)

Chris emphasised the need to find a new vice-chair soon as he needs to step down next year.

John Woodall proposed a vote of thanks to all of the principal officers.

Proposer: John Woodall  
 Seconder: Trudy Crosby

The floor unanimously agreed with this.

**7. Other EMOA Officers:**

The club representatives on the EMOA Committee are nominated by clubs. Members holding non-elected roles with the association are currently:

Post	Nominee
Mapping	David Olivant (NOC)
Coaching	Hilary Palmer (NOC)
EM Junior Squad	Ann-Marie Duckworth (DVO), aided by Ant Squire (NOC)
EM League	Ursula Williamson (LEI)
Urban League	Ursula Williamson (LEI)
Regional Fixtures Secretary	Ursula Williamson (LEI)
President	John Woodall (NOC)
Minutes Secretary	Mike Gardner (DVO)
EMEWS Editor	Mike Gardner (DVO)
Webmaster	John Cooke (DVO)
National Forest	Roy Denney (LEI)

**8. Appointment of Independent Financial Examiner:**

Roger Edwards agreed to continue as Independent Financial Examiner for the next year. Roger was again thanked by the meeting for performing this role.

**9. Approval of Balance Sheet and Income and Expenditure Statement:**

The proposed Budget for the year 2022/23 is set out below for the A.G.M.

Paul also discussed item 9a – identified reserves for EMOA and item 10, membership fees and event levies.

Paul stated that the last EMOA committee meeting agreed that we should continue with the same level of membership fees and event levies, but that we should look to utilise these reserves for the benefit of the members. This was to form part of the discussion at the Development conference in October. It was felt a minor reduction in fees would not impact members, but an improved service which provided benefit to EMOA orienteering would benefit all.

This led to some discussion around the appropriate level of reserves that EMOA should hold in the future.

**East Midlands Orienteering Association**  
**FY 2022/23 Budget v0.1**

INCOME	2020/21	2020/21	2021/22	2021/22	2022/23	Var
	Budget	Actual	Budget	Actual	Budget v0.1	
Membership	1,200.00	1,310.00	1,300.00	1,312.00	1,300.00	(12.00)
Event Levies	700.00	321.60	797.50	1,222.90	1,440.00	217.10
Interest	0.00	0.36	0.36	0.82	6.00	5.18
Sponsorship and other income	0.00	0.00	0.00	127.50	0.00	(127.50)
EMJOS Income	1,000.00	21.00	500.00	668.00	1,000.00	332.00
EMJOS Clothing Sales	0.00	0.00	0.00	0.00	0.00	0.00
EMJOS Fund Raising	75.00	0.00	100.00	186.50	100.00	(86.50)
<b>INCOME</b>	<b>2,975.00</b>	<b>1,862.98</b>	<b>2,897.88</b>	<b>3,617.72</b>	<b>3,848.00</b>	<b>328.28</b>
<b>EXPENDITURE</b>						
EMJOS Expenses	2,000.00	71.00	2,000.00	1,312.55	3,000.00	(1,687.45)
Trophies & Certificates	200.00	47.68	250.00	171.00	250.00	(79.00)
Volunteer Development	600.00	0.00	600.00	60.00	700.00	(640.00)
Community Coaching Development	0.00	0.00	0.00	124.24	0.00	124.24
External Conferences	100.00	0.00	100.00	0.00	0.00	0.00
Support for Senior/Talent Orienteers	1,000.00	0.33	2,000.00	457.10	1,000.00	(542.90)
Coach development	300.00	0.00	300.00	0.00	1,000.00	(1,000.00)
<b>Sub total</b>	<b>4,200.00</b>	<b>119.01</b>	<b>6,250.00</b>	<b>2,124.89</b>	<b>6,950.00</b>	<b>(3,825.11)</b>
<b>Running costs</b>						
Web licence and bank charges	25.00	23.33	25.00	58.33	85.00	(26.67)
Hire of meeting room	180.00	0.00	180.00	30.00	90.00	(60.00)
English Orienteering Council	400.00	354.00	380.00	371.00	400.50	(29.50)
<b>Sub total</b>	<b>605.00</b>	<b>377.33</b>	<b>685.00</b>	<b>469.33</b>	<b>675.50</b>	<b>(118.17)</b>
<b>EXPENDITURE</b>	<b>4,805.00</b>	<b>496.34</b>	<b>6,935.00</b>	<b>2,684.22</b>	<b>6,625.50</b>	<b>(3,841.28)</b>
<b>Surplus / Loss</b>	<b>(1,830.00)</b>	<b>1,156.62</b>	<b>(3,137.14)</b>	<b>933.50</b>	<b>(2,679.50)</b>	<b>(3,613.00)</b>
<b>Balance Sheet 30 June 20xx</b>						
	2020/21		2021/22		2022/23	
	Actual		Actual		Budget v0.1	Var
Current Account	10,698.79		11,823.92		10,067.92	(1,756.00)
EMJOS Deposit Account	3,809.08		4,351.85		3,457.85	(894.00)
	14,507.87		16,175.77		13,525.77	(2,650.00)
Accrued Income - Chinery Churn	129.50		0.00		0.00	0.00
Deferred Income - Bulwell Hall Park	-5.10		0.00		0.00	0.00
Accrual - Webrite Cartz	0.00		0.00		0.00	0.00
Accrual - EOC Contribution	-354.00		-371.00		-400.50	(29.50)
DVO map contribution	600.00		0.00		0.00	0.00
Accrued Income - BOF June	0.00		12.00		12.00	0.00
Accrual - Bank Charges	0.00		-5.00		-5.00	0.00
	<b>14,878.27</b>		<b>16,811.77</b>		<b>15,132.27</b>	<b>(2,879.50)</b>
<b>Represented by</b>						
Accumulated fund	13,721.65		14,878.27		15,811.77	933.50
add surplus	1,156.62		933.50		(2,679.50)	(3,613.00)
Carry forward	<b>14,878.27</b>		<b>16,811.77</b>		<b>13,132.27</b>	<b>(2,879.50)</b>
Note EMJOS Clothing Stock	Negligible		Negligible		Negligible	-

After the discussion on the level of the EMOA reserves, the following was proposed, "Recognising the current level of reserves is £10k, the EMOA Committee is tasked to determine what the appropriate level of reserves should be going forward (identifying what the purpose is for having these reserves, and what they are intended to achieve), recognising that these proposals may change based on the Development Conference in October."

Proposed: Iain Phillips  
Seconded: John Woodall

The meeting unanimously agreed to this proposal.

**ACTION: Chris Phillips** to ensure this is discussed at the next EMOA Committee meeting (Mike Gardner to add to the agenda of the next meeting.)

The proposed budget was agreed.

Proposer: Ranald Macdonald

Seconder: John Hurley

The meeting unanimously agreed to the budget.

#### 10. **Fixing of Charges:**

Based on the discussions above Paul proposed not making any changes to the existing membership fees or levies. Therefore, the fees are proposed to remain as follows:

Senior membership fee £3;

Junior membership fee £1;

Associate membership fee is £10; and

Club membership fee is £15.

Event levy income, from category C and above events - I propose event levies also remain unchanged for the 2021/22 financial year. 50p per adult and 10p per junior with the first £25 continuing to be retained by the organising club.

That this approach should be taken was:

Proposed: Ranald Macdonald

Seconded: Hilary Palmer

This was agreed unanimously by the meeting.

#### 11. **Changes to the EMOA Constitution:**

The following change was proposed to the EMOA Constitution. In the Financial Procedures section of the constitution, the term "Treasurer" is still used as opposed to Financial Secretary which is used in the rest of the constitution. There are currently 9 references to "Treasurer" which should all be changed to "Financial Secretary".

Proposed: Chris Phillips

Seconded: Mike Gardner

The meeting unanimously agreed to this change in the constitution.

**ACTION: Mike Gardner** to update the constitution and ensure the updated constitution is available on the EMOA website.

#### 12. **Plans for Coming Year: 2022/23**

Given the upheaval of the last few years I am now very wary of making any forecast for the future, however, we have a lot planned for the next year.

The Regional Development Conference is scheduled for Saturday 29<sup>th</sup> October 2022. I will invite Ranald to talk about this in the informal session after the close of the AGM.

Over the next three months we have the final events of both the 2022 Regional Leagues. Looking at the league tables there is still much to play for, so now is the time to taper off that summer training and get ready to score those points in the final few events.

Clubs have submitted their plans for the 2023 Leagues and we shall be having a full programme both in the Forest and in Urban areas.

The EMOA Championships are scheduled for January at Clumber Park with the Compass Sport Cup Regional Heat in February at Beacon Hill.

Looking ahead, DVO and LEI are hosting events for JK24; the Friday Sprints at Loughborough University and the Relays at Stanton Moor.

EMJOS will be delivering its full programme for the next year, starting with the JIRCs in Northern Ireland in a couple of weeks' time. We wish our Juniors the best of luck in their travels.



Your EMOA committee will be meeting regularly throughout the year and the plan is that most meetings will be via Zoom.

Chris Phillips

**13. Any Other Business:**

There was no any other business raised as part of the formal meeting.

**14. Close of formal meeting:**

The meeting was formally closed at 20:26.