

East Midlands Orienteering Association Executive Committee Meeting

22nd November 2004.

		Action
	Present: John Bennett (in the Chair), Ray Barnes, Hilary Palmer, Pauline Olivant, John Woodall, Mike Gardner, Roger Edwards, Andrew Powell, Derek Gale , Bob Haskins, Ernie Williams, David Olivant and Bob Alderson	
1	Apologies for Absence Received from Ian Whitehead and Ranald Macdonald	
2	Approval of minutes of meeting on September 27th 2004 – Agreed	
3	Website version of minutes – no amendments to above for publication on website	3 Andy Portsmouth
4	Matters arising from the minutes (a) Mementoes for EM Champions - Derek Gale to remind Rex Bleakman on this. (b) World cup publicity - little information from BOF so far (c) JIRC - DVO have secured Carsington for individual day. Accommodation secured. Sherwood Pines possible for Relays (d) EM Galoppen - agreed - rename as Lloyd Davis EM League	4(a) Derek Gale 4(d) All
5	Correspondence Correspondence received as follows and circulated to all: BOF Protection Policy, BOF Equity Policy, and Club Adoption of Child Protection Policy National Forest Report, and E-mail from R Denney re names on website Effective Communications and Effective Meetings	

6	<p>BOF Equity Policy and Policy on Protecting Young and Vulnerable People Having considered the documents: (a) the Association is intent that children and vulnerable adults will find orienteering a safe environment in which to have fun, learn and develop. The Association hereby adopts and will promote the BOF Policy on Protecting Young and Vulnerable People. (b) the Association hereby adopts the provisions of the BOF Equity Policy</p>	6 for EMEWS and Website
7	<p>Appointment of Regional Welfare Officer General agreement that this should be a person who is possibly not involved in a coaching role. Role and remit not yet defined by BOF. Seek potential candidates for the role through EMEWS, Website and clubs. Noted that DVO have adopted an independent person in the Club Welfare officer role.</p>	7 All
8	<p>BOF paper on new structure for membership After considerable discussion it was agreed that the Association would generally support BOF proposals as set out in their consultation document.</p>	8 Bob Alderson to inform BOF
9	<p>Fixtures (a) Ian Whitehead circulated fixture list in advance. Noted that some changes likely to LOG and LEI fixtures. (b) Agreed to avoid clash of two Midland champs in two days (Night and Day) by redesignating Longshaw on March 6th as EM championships and Blidworth on Feb 13th as Midland championships</p>	9(b) Bob to inform Ian Whitehead. Ian to inform other Associations and clubs
10	<p>EMOA Lloyd Davis League (former Galoppen) - no discussion</p>	
11	<p>Reports from Formal Delegates and Correspondent Members (a) BOF Council - no meeting (b) Coaching - Hilary Palmer</p> <ul style="list-style-type: none"> • Asks clubs to consider ways to encourage Club coaching days - perhaps including coaching during District events. • Clubs encouraged to ensure greater use made of BOF coaching days. New date awaited for early 2005 • BOF coaching budget subsidises Coach Education Courses - Pauline Olivant's latest course was successful and oversubscribed • Level 3 coach and above need 1st aid qualification. 12 EMOA coaches attending course in Dec. Agreed 	

12	<p>they should be funded 50/50 Club/Association</p> <ul style="list-style-type: none"> • Funding for delegates to BOF coaching conference to be as previous conference <p>(c) Rules Group. Ernie Williams comprehensive report is an addendum to these minutes Note that controllers and planners courses are being organised in February and March 2005</p> <p>(d) Map Group. David Olivant</p> <ul style="list-style-type: none"> • Printers available for laser printing maps vary in quality where cheaper printers tend to have inadequate resolution. Bruce Bryant has produced test documents which will test their quality of clubs considering purchase. Such maps probably not suitable for Regional events. • Reminder to clubs to register maps before they are mapped so mapper is covered by insurance <p>(e) International - possibly one person interested in being correspondent - Hilary Palmer to pursue</p> <p>(f) Elite, Senior and Junior Competitions - no offers for correspondent member. Bob to act as same and to inform BOF.</p> <p>(g) Junior Competitions minutes are available on BOF web site</p> <p>Other Representatives Reports</p> <p>National Forest - Roy Denney's report was previously circulated to all. Members recognised the significant work which Roy undertakes in this area.</p> <p>Schools Development Project</p> <p>(a) Pauline Olivant would welcome the opportunity to engage with LEI and LOG on the Schools development activities</p> <p>(b) New certificate developed to recognise School - Club links.</p>	<p>11(c) All</p> <p>11(e) Hilary Palmer 11(f) Bob Alderson</p> <p>11(g) All</p> <p>12(a) LOG and LEI</p>
13	<p>Treasurer</p> <p>(a) JK income is £1,300 overall - higher due to increased participation</p> <p>(b) Noted the EMOA printer was being repaired, rarely used and was old technology. NOC to claim hire refunds if required</p> <p>(c) Roger Edwards' summary of current policies agreed as below:</p> <p>Subscriptions The membership subscriptions shall be kept low to encourage newcomers to join BOF and the Association.</p>	<p>13(b) NOC rep</p>

	<p>Expenses Committee members shall be able to claim reasonable expenses to undertake the Association's business. Committee members, including corresponding members, shall be able to claim reasonable expenses to attend meetings and courses on behalf of the Association. E.g. BOF Council and Committee meetings, National Forest, Officers shall be able to claim travel expenses for attending the Meetings of the Association. Club representatives shall be expected to claim travel costs (if any) from their club. A vehicle mileage rate of 25p per mile is payable from July 2004.</p> <p>Training Grants Members of the Association shall be entitled, to claim training grants for representing their Home country in an international competition or for training camps. The grant will normally be given if the member is not already in receipt of a significant award by BOF. The award will normally be one third of the total expected cost up to a maximum of £150 in one accounting year (July to June). The Association expects Clubs to make a further equivalent award. To encourage attendance of University representatives the Committee agreed to adopt the following additional policy Travel costs for up to two representatives from each EMOA University club to attend EMOA Meetings may be reimbursed by the Association.</p>	
14	<p>EMEWS Copy date is 1st December with publication on 12th December</p>	
15	<p>Electronic Punching (a) 2 units lost in Thieves Wood and two in Harlow Wood. Insurance claims being made. (b) New SI box BSF7 shown to all - has digital readout underneath to show how programmed. (c) Paper on proposal to buy a stock of about 20 training boxes to be circulated. RE and Derek.</p>	

<p>16</p>	<p>Website</p> <p>(a) Roy Denney has expressed wish to be listed on website as representative of the Association on the National Forest - agreed this</p> <p>(b) Ray Barnes to see if all members could have EMOA e-mail addresses via website - discuss with Andy Portsmouth</p>	<p>16(a) Andy Portsmouth 16(b) Ray Barnes</p>
<p>17</p>	<p>Any Other Business</p> <p>(a) Derek Gale reported that BOF have waived their levy on Eyam event is experimental - agreed EMOA would waive the event levy also</p> <p>(b) Ray Barnes reported that old MR1 forms contained reference to a former web site - new forms are up to date.</p>	
<p>18</p>	<p>Dates of next meetings</p> <p>17th January 2005 4th April 2005 20th June 2005</p> <p>at 7.30 pm at Clifton village Hall</p>	

23 November 2004