

East Midlands Orienteering Association Executive Committee Meeting – 26 January 2015

Item No	Description	Action
<p>Present: Mike Gardner (DVO), Bob Haskins (LEI), John Hurley (DVO), Pauline Olivant (NOC), David Olivant (NOC), Hilary Palmer (NOC), Chris Phillips (LEI), Amanda Roberts (LOG), Mark Webster (NOC), Ursula Williamson (LEI), John Woodall (NOC).</p>		
1	<p>Apologies for Absence: Received from Paul Beresford (NOC).</p>	
2	<p>Approval of Minutes of Meeting on 20th October 2014 – The minutes were accepted as a true record of the previous meeting. Approved by Hilary Palmer and seconded by rest of meeting.</p>	
3	<p>Website version of minutes – It was agreed the website could take the minutes as is. Approved: John Hurley Seconded: Chris Phillips</p>	<p>Mike to inform webmaster.</p>
4	<p>Actions Outstanding from previous minutes (not covered elsewhere)</p> <ul style="list-style-type: none"> a) Hilary Palmer requested that we have an item on the agenda for Coaching each time b) Hilary Palmer has still to contact Club Coaches about the Coaching Day. She was waiting until she had attended the National Coaching Conference, which took place the previous weekend, so she could relay that information as well. c) John Hurley reported that the Welfare & Safeguarding session took place on December 1st at Clifton Village Hall. d) Mark Webster completed the return to BO on association contacts e) The discussions took place between LEI and LOG about negotiations around Forestry Commission with the Fineshade Office. LEI and LOG then had discussions with Mike Hamilton (BO) who then had discussions with Forestry Commission at National Level, but these did not lead to any changes. Chris Phillips is arranging a face to face discussion with the Fineshade Office team though no date has yet to be arranged. He will inform LOG when this has been arranged so they can send a rep if they are able to do so. f) Amanda Roberts has informed Paul Beresford that Anne Gibbs had taken over as LOG Fixtures Secretary. 	<p>Mike Gardner to add item for Coaching for future agenda Hilary Palmer to contact club coaches to review approach to Coaching Day and provide report on National Coaching Conference Chris Phillips to arrange session with Forestry Commission at Fineshade and invite LOG to attend</p>

<p>5.</p>	<p>Treasurer's Report</p> <p>The Treasurer had circulated a copy of the Accounts prior to the meeting. He has also taken control of the Building Society account of the Junior Squad.</p> <p>He reported that the Junior Squad was still under budget even after the 2 major events have been paid for. In addition they have had the cake stall at 2 events that has made £400 towards squad funds</p> <p>The squad are looking to purchase a new set of tops for their members (the members purchase them). The committee agreed we were willing to fund this, once the squad have identified potential numbers. It was agreed the committee could approve by email.</p> <p>At present the official contact for the Junior Squad is down as Richard Robinson, but it was felt that Steve Kimberley and Dai Bedwell should be named as the contacts.</p> <p>Mike reported that he had a number of articles for EMEWS from the Junior Squad members.</p> <p>The squad can provide reports to the committee through John Hurley if they don't want to attend committee meetings and below is the latest report on their activities (also put an action on future committee meetings for Junior Squad report):</p> <p>EMJOS activities planned over the coming months (sent in by Dai Bedwell):</p> <ul style="list-style-type: none"> • February 7th: coaching at Outwoods, Loughborough. Meet 10am in main Outwoods car park, finish around 2pm. £3. Please let me know if attending. • February 24th: Evening Lecture: Nutrition for Endurance Sport (plus a short training run if interested) at Loughborough University. Talk starts at 7pm, training run (various speed groups) at 6pm. Please email me or Andy Jackson at L'boro if attending. • March 7/8th: Lake District trip. This definitely does not clash with Yvette Baker Trophy round now. Leaving early Saturday morning, we'll train Saturday afternoon, sleep in a village hall then train again Sunday on terrain just like the JK. Transport is available from the inter-counties cross country champs if required. • April 11th: coaching in Matlock area. • May 16th/17th: coaching weekend – sand dunes in the sunshine? TBC 	<p>Action: Mike Gardner to add Steve and Dai to minutes of committee meetings and also update EMEWS (as well as add item in agenda for Junior Squad report)</p>
<p>6.</p>	<p>Development</p> <p>i. Coaching – The Level 2 Coaching Course has ended up with just 1 EMOA attendee and 3 attendees</p>	

	<p>from other regions. The total fees will be taken and paid to British Orienteering. The overall course should break even in EMOA budget.</p> <p>ii. Future Development – Chris had raised 3 questions at last meeting and not had any response so asked club reps to try and get an answer from clubs:</p> <ul style="list-style-type: none"> a. Do members want a Regional Planners / Controllers Conference? Do we want to repeat the event, and if we do, should we change the format at all? How do we get folk to attend who don't normally attend? Should we even change the target group so as to include inexperienced planners at all? The committee felt it is a valuable event and proposed targeting the next session for late Spring 2016 b. In terms of the Regional Volunteer Day, there is a big push from Coaching and continual development for coaches. The intention is to have modular training sessions. Hilary has lined up tutors for some coaching sessions. In addition we need to look at Event Safety, First Aid, Physical Conditioning and also the normal Event Official training courses (Planner, Controller, Organiser). Chris will look for a date in the autumn. c. What do the clubs want regional development to cover? Clubs to respond to Chris with ideas. Chris wants ideas on how best to recruit members to take on club and event official roles. A large percentage of members don't come to events. If we look at event attendance only around 50 members attend most events. How can we get more folk involved? d. It was mentioned that DVO are putting on a Planners course and if other clubs are doing something similar please open them up to other clubs if possible (DVO already had too many folk for the course anyway). 	<p>Club Reps to respond to questions on future Planners / Controllers Conference for March meeting</p> <p>Club Reps to identify what training their clubs require at Training Day</p> <p>Chris Phillips to look for a date for Regional Volunteer Day in the Autumn.</p> <p>Club Reps to identify what development activities they want from Chris</p>
7.	<p>Xplorer Update from Natalie Weir (BO Participation Manager)</p> <p>Natalie provided an overview of recent British Orienteering projects:</p> <p>Organiser Training A recommendation from the Volunteer Needs consultation in 2013. The training will have two aims:</p> <ol style="list-style-type: none"> 1. Provide organisers and new organisers with clear understanding of the role and confidence in their ability to deliver the events 2. To help organisers focus on the 'customer experience' from event promotion, on the day and post event <p>Recognised Centre Scheme The last six months has seen significant development in BO work with an outdoor activity scheme to provide accreditation for Outdoor Centres. The scheme is a supportive process and may best be described as British</p>	

Orienteering supporting outdoor centres to deliver course outcomes through quality orienteering delivery, giving them:

1. An understanding of the sport of orienteering
2. An understanding of how orienteering can be adapted to meet the aims and objectives of outdoor course programmes.

What are the benefits of having a recognised centre scheme to orienteering as a sport?

The primary reason is that a large number of people have their first experience of orienteering at an outdoor centre. PGL, perhaps the largest provider, has between 150,000 and 200,000 experience orienteering at their centres each year. The intention is to start with 100 centres to develop effective programmes.

Red Bull Robin Hood Event

The event took place in Sherwood Pines on 1st November 2014. The event was a 75 minute mass start score event made up of 30 controls worth 10 points each with 6 additional 'special' controls. The 6 'special' controls offered an extra 20 points for successful completion of a challenge. The physical and skills based challenges included archery, a tower rope climb to a balance beam, and a memory test, which were designed to link with the Robin Hood theme.

Feedback from orienteers of all ages and abilities as well as those completely new to the sport was fantastic. There were great comments across social media outlets and on the day.

The event has also provided a significant profile for the sport outside of the traditional channels with articles in Running Fitness magazine and on a number of high profile fitness, lifestyle and outdoor adventure websites alongside social media with 2 people joining NOC on the day.

Club Development

The Development Manager Craig Anthony has taken on British Orienteering's Clubmark programme and reviewed it in line with a national review led by Sport England in 2014. This has led to a reorganisation and some changes in the criteria all of which can be viewed on the Clubmark pages on the website. One of the added benefits is that clubs currently operating without juniors can now gain accreditation as an adult only club. This removes the requirement for some criteria or evidence that are only applicable to clubs operating with juniors.

Xplorer / Schools Xplorer

2014 was a good year for Xplorer and even though BO thought they had finished at Halloween they had so many requests for a Christmas edition that Xplorer has happened year round, There are significant plans for 2015 to broaden the reach of Xplorer further and they hope that as many partners as possible will deliver launch events around the Easter period and continue to deliver events throughout 2015.

In an expansion of the Xplorer programme and recognition of the appeal of Xplorer as a product the team has developed Xplorer Schools. Xplorer Schools is targeted at lower end of primary school providing the teachers with resources and ideas to provide cross curricular learning through orienteering.

In terms of participation in Xplorer events in East Midlands:

Xplorer East	Event Delivery		Participation	
	Committed	Delivered	Total Participation	Per Event Average
Amber Valley	24	19	355	19
Ashfield	24	10	216	22
Blaby	24	16	730	46
Derbyshire Dales	16	16	565	35
Erewash	12	7	219	31
High Peak	50	41	1175	29
Hinckley & Bosworth	24	11	259	24
Mansfield	13	15	689	46
N E Derbyshire	12	7	156	22
South Derbyshire	38	28	959	34

Any suggestions for future Xplorer taster events, please feed them through to Natalie. Also if there are commercial events where Natalie could promote Xplorer, please let her know. It was also discussed that it would be good to be informed in advance of any Xplorer events in the area. Most events will be from April onwards and are available at Xplorer.org.uk

8. Correspondence

Mike had circulated information from Chris James - Events & Competitions Minutes and also details of Brianconnais Tour and North West Cup.

9. Fixtures

We will therefore need a new Fixtures Secretary. Mike to request new Fixtures Secretary in EMEWS. It would be good to get someone in place to support the March Event Scheduling Meeting so they could be brought up to speed. The role needs:

- Attend Event Scheduling twice a year (March / April and October)
- Take information on major events back to Region and discuss what the Region wants to do in forthcoming years
- Distribute National Fixtures information to clubs in region

Mike Gardner to ask for Fixtures Secretary in EMEWS.

- Co-ordinate Fixtures across clubs within the Region

There was one concern of a clash in the fixtures between a LEI Schools Champs and the Footpath Relay hosted by DVO. It was agreed there was no problem with this by the committee.

LEI have submitted all their Level C Events for 2016.

- a. **EMOA League 2014** – The prizegiving will take place at Ratby on March 1st. Ursula requested Club Reps to contact their winners to try to ensure that all attend or send a nominee (for winners see EMOA League).
- b. **EMOA League 2015** – Events scheduled.
- c. **2015 Urban League** – Have 8 events for 2015.
- d. **EMOA Night League** – Will see if can schedule for next year if can define rules and schedule
- e. **Future Major Events**
 - i) **15 March 2015 CompassSport Cup (NOC) at Sherwood Pines** – Will be large event as many clubs coming.
 - ii) **26 April 2015 (Cromford) Yvette Baker Trophy Round in 2015** – The original date clashed with an EMOA Junior Squad training session so it is now scheduled for DVO event at Cromford on April 26th.
 - iii) **5 July 2015 (Notts University) Yvette Baker Trophy Final 2015** – NOC are still working with the University to get final permissions.
 - iv) **29 November 2015 - East Midlands Champs 2015** – Birchen Edge (DVO).
 - v) **27 February 2016 - British Night Champs 2016** – Cademan Woods (LEI) – All event officials appointed and approved, including safety officer.
 - vi) **28 February 2016 - Midlands Champs 2016** – Sherwood Forest (NOC). Put forward organiser and planner to be approved (the region appoints officials and they are confirmed by Events Committee).
 - vii) **17 October 2017 – British Schools Score Champs** - Bagworth (LEI)

g) Future Possible Events

- i) **Peter Palmer Relays 2016** – NOC are looking at using Walesby for this. LOG volunteered to assist.
- ii) **Junior Inter-Regional Champs 2018** – EMOA are scheduled to host this. It was suggested the relays be at Stoke Rochford. Accommodation and floor space could be available but would need to be for 300 kids for evening and breakfast.
- iii) **Midland Champs 2018** – LEI have a proposed area. And would also host a sprint as part of UK orienteering League on Saturday.
- v) **British Sprints / Middles 2019** – Will need a decision as to whether we can host by end of 2015. At this stage it was felt we ought to be able to host this.
- vi) **Midland Champs 2020** – Still need club to volunteer for this. Any volunteers?

Club Reps to request all EMOA League winners to attend prizegiving.

Pauline Olivant (NOC) to discuss with committee about using Walesby for Peter Palmer relays

Amanda Roberts (LOG) to confirm if school facilities would be available

	<p>vii) British / British Relays – Wales will host in 2022 so 2021 is what is required. We need clubs to volunteer as would be good for region to host. We will need to have a decision by end of 2016 (would be easier than JK as all organisation would be within the region).</p> <p>h) Other Fixtures Items reported by Chris Phillips</p> <p>i) Event Safety Training – It was noted in Mike Hamilton’s newsletter that ALL event officials MUST have attended the Event Safety Training course. A mentor may be nominated for level D events.</p> <p>ii) Road Crossings – There are BO Rules relating to road crossings on under-16 courses, which are being ignored at some events especially Urban events. Clubs should ensure that their under-16 courses comply with these Rules. If these Rules are not followed the Organiser or Club Chairman could be held responsible by the competitor (and insurance would not cover this)."</p>	<p>Club Reps to request clubs to host British / British Relays</p> <p>Club Reps to ensure clubs are aware of the requirement for all event officials to have attended event safety training and under 16s and road crossings</p>
10	<p>Reports: Roy Denney had sent National Forest Report which Mike had circulated. Also he had sent out job opportunities in National Forest.</p>	
11	<p>EMEWS: The next EMEWS will be out in a weeks’ time. Future EMEWS will be after each meeting.</p>	
12	<p>Any Other Business:</p> <p>i) Ursula asked if Abbotsholme School were affiliated to DVO as she needed to know whether they should be included in the East Midlands League. It was agreed that as a member of British Schools they should be included.</p> <p>ii) John Hurley had received a request from the Therapy Directory to be included on the EMOA website. It was felt we only provide links to current orienteering traders. John also proposed we review the website and discuss at next meeting</p>	<p>Mike Gardner to add EMOA website discussion to next agenda</p>
13	<p>Dates and venues for future meetings: All meetings to be held at the Pace Room, St Mary’s Church, Clifton Village, Nottinghamshire at 7.30 p.m. The next committee meeting is scheduled for Monday 23rd March 2015. The following committee meeting is scheduled for Monday 29th June 2015.</p>	<p>John Woodall to book hall for next committee meetings.</p>

Meeting closed at 9:50pm