

East Midlands Orienteering Association Executive Committee Meeting – 18 November 2019

Item No	Description	Action
Present: Mike Gardner (DVO), John Hurley (DVO), Ranald Macdonald (DVO), David Olivant (NOC), Pauline Olivant (NOC), Hilary Palmer (NOC), Chris Phillips (LEI), Amanda Roberts (LOG), Ant Squire (NOC), Ursula Williamson (LEI), and John Woodall (NOC).		
1.	Apologies for Absence: Trudy Crosby (LOG), Ann-Marie Duckworth (DVO), Judith Holt (DVO), Paul Young (DVO)	
2.	Approval of Minutes of Meeting on 17th June 2019 – The minutes were accepted as a true record of the meeting. Approved: John Hurley Seconded: John Woodall	
3.	Website version of minutes – The minutes of the June meeting were accepted as is for promotion to the EMOA website. Approved: John Hurley Seconded: John Woodall	Mike Gardner to inform webmaster.
4.	Actions Outstanding from previous minutes (not covered elsewhere) a) Mark Webster had provided the funding to Ben Squire and Rachel Duckworth for the World School Champs. b) Club Reps reported on their approach to the qualification database. NOC had updated their entries and fed the information to BO, DVO and LEI are still in progress with theirs, while LOG have still to action. c) Mike had included an update on the qualification database in the last EMEWS. d) Following on from the request for club reps to contact Ant / Ann-Marie with potential new members for the Junior Squad, they have now some new members from DVO and NOC. e) Hilary Palmer did request a rule waiver for shadowing of Juniors and it was granted. The information was included in the last EMEWS. f) We did get a quorate AGM so thanks to all reps for encouraging people to attend. g) Amanda Roberts sent a card thanking Paul Murgatroyd for his work in setting up and running the EMOA Urban League. In addition Amanda had sent a card thanking Mark Webster for all his work as Financial Secretary. h) We now have a new Financial Secretary (Paul Young) and a new Development Officer (Ranald Macdonald) after the AGM. i) Mark Webster created a budget which was accepted by the EMOA AGM. j) Mike Gardner did circulate AGM details to members prior to the AGM. k) John Woodall did book the Pace Room for Nov 18 th .	LEI, DVO and LOG reps to get their clubs qualification database entries updated.

5.	<p>Actions Outstanding from the AGM There were no actions outstanding from the AGM.</p>	
6.	<p>Financial Secretary's Report The Financial Secretary circulated a copy of the Income and Expenditure statement before the event but was unable to attend due to a family holiday. The circulated accounts did not raise any questions. The only thing was a request to also see the additional information such as event levy information that Mark used to share. It was agreed John Hurley would send Paul a note of what was required. Bank Mandate - The bank mandate requires updating to reflect any changes to the committee since it was last lodged with the bank. The committee formally approved the update of the Bank Mandate from using Mark Webster as the primary signatory to use Paul Young instead. In addition it approved the use of Amanda Roberts as the secondary signatory.</p> <p>Correspondence Address – The Financial Secretary bank correspondence needs to be updated to use Paul's email address in future instead of Mark's email address.</p> <p>Opportunities - EMJOS are set to receive an unbudgetted refund of £240 relating to last year's JIRCS accommodation.</p> <p>Risks - Extreme weather - There is a risk to reduced levy income this year given the unprecedented poor weather and consequent cancellation of events (in addition there is also the cancellation of the Midland Champs due to environmental concerns of the landowners). At this time Paul does not foresee a material impact on the forecast financial performance.</p> <p>Peter Hodgkinson had requested funding for a series of GB overseas races (World Champs – Norway in August; World Cup 3 – Switzerland in September and World Cup 4 – China in October). It was agreed that the committee would provide the usual funding of 1/3 of the costs providing Peter provided a report on each event for EMEWS. On consideration of Peter's request it was felt that it might be appropriate to also ask for details in future applications of requests for funding from other bodies that had been made by the applicant.</p>	<p>John Hurley to send Paul a note requesting if he could in future share the same information as Mark shared.</p> <p>Paul Young to work with the Bank to get the mandate updated so he is primary signatory and Amanda as Chair is secondary signatory in the future.</p> <p>Mike Gardner to ask the webmaster to update the Financial Secretary email address on the website.</p> <p>Paul Young to provide the funding to Peter Hodgkinson.</p>
7.	<p>Development The last Development Day was 24Nov18, and the last Development Conference was Spring 2017. Ranald believes there is a need for a Planner's course already and will look into what is most appropriate to organise going forward. Ranald asked club reps to determine requirements for Planners and Controllers courses (for Grade C controller or upgrading to Grade B).</p>	<p>Club Reps to see if there is demand for Planners and Controllers courses for members.</p>

	<p>The Development Conference could include Planners, Controllers, Organisers and potentially Mappers. Ranald will look at setting up something for either June or Autumn next year.</p> <p>Chris Phillips reported that there will be an updated set of BO rules in January. Individual changes should not really be read in isolation from other changes but the main things to be aware of is that Level B events in future will need an out of region controller (level C events should be an out of club controller) – early 2020 the old rules will still apply.</p>	<p>Ranald Macdonald to look in to setting up either Development Day or Conference for June or Autumn 2020.</p>
<p>8.</p>	<p>Coaching 2 years ago in early 2017 Hilary started training 5 EMOA coaches to level B. Sal Chaffey and John Mather have already qualified and it is hoped that 3 others will all be officially qualified to Level B by the end of the week. Post Meeting Note: All of the EM members who were training to be L2 Coaches have now completed their qualifications with Derek Herd (LEI), Stuart Swalwell (DVO) and Anthony Squire (NOC) all assessed in the past week. Hilary would like to run a remote terrain course soon.</p>	
<p>9.</p>	<p>Junior Squad Ant Squire reported on the latest activities of the Junior Squad.</p> <p>JIRCS JIRCS was full of highs and lows. We had both Rachel Duckworth and the Boys Relay team on the podium. Unfortunately the girls had an incomplete team, so in the end the EMOA Junior Squad were 8th overall, which probably reflects the squad's realistic position.</p> <p>Selections to Junior Competitions Jake O'Donnell and Rachel Duckworth have been selected for the Junior Home Internationals.</p> <p>Training October – There was a Training day with WMOA for New Forest and then attend the November Classic. November – Hawkshead (Lake District) Training weekend. December – Martinshaw – Developmental orienteers session. There will also be a training session with YHOA. January – Further Training day being planned. February – Possibly a major joint session with the Junior Squads from YHOA, WMOA and EMOA.</p> <p>Other The Junior Squad are organising the Strawberry Hill event early in the new year and this is all under control.</p>	

	<p>The Junior Squad are planning to attend the Junior Tio Mila at the beginning of August in Sweden. There are at least 5 or 6 juniors interested in attending, and will share with the WMOA Junior Squad. Any surplus from the Strawberry Hill event will be used to fund this trip.</p>	
<p>10.</p>	<p>Correspondence The annual association response was forwarded to BO by Mike Gardner.</p>	
<p>11.</p>	<p>Fixtures</p> <ol style="list-style-type: none"> 1. EMOA League 2019 – we have lost the recent LEI event due to flooding but otherwise all other events are OK. 2. EMOA Urban League 2019 – no problems 3. Future Major Events <ol style="list-style-type: none"> i) 8 Dec 2019 – East Midlands Champs – LOG – Grimsthorpe ii) 13 Jun 2020 – East Midland Score Champs – DVO - Carsington iii) 10 Oct 2020 – British Schools Score Champs – DVO – Shipley Park iv) 22 Nov 2020 – East Midlands Champs – LEI – Bradgate v) 28 Feb 2021 – East Midland Champs – DVO – Stanton Moor vi) 14 Mar 2021 – CompassSport Cup First Round – LEI - Wakerley vii) 4 Jul 2021 - Yvette Baker Trophy Final 2021 – LEI - Irchester. viii) 17 Oct 2021 – CompassSport Cup Final 2021 – DVO – Chatsworth ix) 30 Jan 2022 – Midland Champs – NOC – Sherwood 4. EMOA League 2020 – extra events to be added following downgrading of DVO Midland Champs. 5. EMOA Urban League 2020 – The Hypervets class will be added for all events. 6. Future Possible Events <ol style="list-style-type: none"> i) Nothing at present 7. Comments on above <ol style="list-style-type: none"> a. 2020 DVO Midland Champs has had to be cancelled due to environmental concerns of landowner. DVO are planning to host a level C event at Lindop on same date instead (which should be added to the EMOA League) b. NOC had planned to host a Middle Distance event to tie in with the Midland Champs. This event will still go ahead and be added to the EMOA League. c. The officials for the DVO British School Score Champs are organiser (Andy Hawkins) and planner (Ann-Marie Duckworth. These officials were approved by EMOA Committee. It is possible that LEI event at Bradgate could be upgraded to be Midland Champs but this would be dependent on 	<p>Ursula Williamson to ensure that details of EMOA Champs – Grimsthorpe event is shown as Long on BO website.</p> <p>Club Reps to see if any club is able to organise the EMOA Sprint Champs in 2021</p>

	<p>agreement with Bradgate Trust. An alternative could be an EAOA event or it was suggested that an event like Burbage in March 2020 (although out of region) could be proposed instead (would have to discuss with organising club - SYO).</p> <p>d. We are still looking for a club to host the EMOA Sprint Champs in 2021.</p> <p>e. Prizegiving for the EMOA 2019 League is currently planned to be at Bramcote event on 8th Feb (16th Feb at Martinshaw is an alternative)</p>	<p>Pauline Olivant to check if OK to have the EMOA 2019 League prizegiving at NOC event at Bramcote</p>
<p>12</p>	<p>Reports: Orienteering Foundation Report (Pauline Olivant) Latest news.</p> <ul style="list-style-type: none"> • The Foundation ran another fundraising campaign for the WOC team, it raised over £2000 and the Foundation topped it up with an extra £1000 from donations where the donor had expressed a preference in supporting the elite athletes, more about the campaign here. • Julian Lailey of SROC did the Joss Naylor Challenge and raised funds for the Foundation and Macmillan nurses and raised over £1000 for the Foundation. Report here • Grants given out in the last few months have included; <ul style="list-style-type: none"> ○ Help with licensing costs for Event O app for mobile phones, more details. ○ A grant to develop a prototype “Open design Orienteering Timing System as an open source and low cost alternative to the standard systems, the report of the first phase is here ○ Support to JROS for coach development at Lagganlia. ○ Help towards 2 Athletes costs to attend the World club final in China. ○ Laggan Valley to help with enhancement for the Ward Junior home Internationals event in Northern Ireland. <p>If you would like to read any more about this news or would like to find out more about the Foundations work please see their web site, www.orienteeringfoundation.org.uk or contact me if you would like to discuss anything further.</p> <p>Pauline Olivant (Trustee Orienteering Foundation) 01623 792336 p.olivant@btinternet.com</p> <p>Club & Members Forum John Woodall attended the Club & Members Forum in November in Leeds. Unfortunately only 24 people attended the event. One thing that did come up was how best to handle annual renewals. Could members join for a year from whatever month they join? Or maybe for a quarter? A proposal may come before the AGM along these lines. There was also a long chat about Orienteering Foundation.</p>	
<p>12</p>	<p>Sharing Best Practice</p>	

	<ol style="list-style-type: none"> Hilary Palmer mentioned that at many events helpers gets half price entry fees. However, this is no use to the Planner, Organiser and controller who are the main officials. SYO give a free run at a future event to their Planners, Organisers and Controllers which may be a good way to provide some reward for taking on these roles. Another suggestion was to give the officials a lottery ticket! John Hurley stated that DVO are organising a Night Urban Event on 4th December using a SmartPhone app on phones instead of controls. The event is in Duffield. This will be first time this has been done in East Midlands. 	
13	<p>EMEWS: Mike has a date of Dec 10th for copy. He will be away for following week so may put out EMEWS around Christmas period.</p>	
14	<p>Any Other Business:</p> <ol style="list-style-type: none"> Ranald Macdonald mentioned that the Midland Champs was cancelled recently due to environmental problems with Natural England. British Orienteering is appointing a national access officer and Ranald is going to be on the interview panel for the candidates. He asked if anyone had any challenging questions he could ask candidates. Chris Phillips reported that: <ol style="list-style-type: none"> there were a number of new appointments at BO. There is to be a new full time operations manager, as well as the part time access officer, and also an admin to support the international teams. There are also changes in the development team organisation. the access fees for MoD Land in the National agreement have gone up significantly. the Forestry Commission are rolling out a new regime which could mean that orienteering will only be able to use Forestry Commission areas in Oct/Nov/Dec. the Board are considering introducing a day membership of BO so that insurance cover is granted to all attendees at events (this would need to be brought up at the BO AGM). Dave Olivant reported that the annual Mapping awards will be announced for 2019 shortly and there has been very little representation of EMOA in these awards. He would encourage clubs to submit nominations for EMOA Mappers. There are 4 categories of award (Urban, Best Map, Professional Map, Contributions to Mapping). John Hurley reported further bad news as another previous EMOA Official had died. Andy Clayton who was Secretary to EMOA from 1988-1991 had a heart attack while out walking in New Zealand where he lived. (He was a DVO member and was also a Team Manager for the British Team) 	<p>Club Reps to see if there are any nominations from their clubs for the Annual Mapping Awards</p>
15	<p>Dates and venues for future meetings: All meetings to be held at the Pace Room, St Mary's Church, Clifton Village, Nottinghamshire at 7.30 p.m. The next committee meeting was planned for 20th Jan 2020, and the following meeting was proposed for 27th Apr 2020.</p>	<p>John Woodall to book Pace Room for Apr 27th Committee meeting.</p>

Meeting closed at 9:19pm