

East Midlands Orienteering Association Executive Committee Meeting – 27 June 2022

Item No	Description	Action
Present: Ann-Marie Duckworth (DVO), Mike Gardner (DVO), John Hurley (DVO), Ranald Macdonald (DVO), David Olivant (NOC), Pauline Olivant (NOC), Chris Phillips (LEI), Amanda Roberts (LOG), Ursula Williamson (LEI), John Woodall (NOC), and Paul Young (DVO)		
	Held via Zoom.	
1.	Apologies for Absence: Trudy Crosby (LOG), Hilary Palmer (NOC), Iain Phillips (LEI)	
2.	Approval of Minutes of Meeting on 4th April 2022 – The minutes of the April meeting were approved. Approved: John Woodall Seconded: Chris Phillips	
3.	Website version of minutes – Changes required were to remove the financial details. The minutes of the April meeting were accepted for promotion to the EMOA website. Approved: John Woodall Seconded: Chris Phillips	Mike Gardner to inform webmaster.
4.	Actions Outstanding from previous minutes (not covered elsewhere) a) There were no actions outstanding.	
5.	Financial Secretary's Report The 2021/22 year end is now upon us. The cut off being this Thursday, 30th June. If you are aware of any income or claims relating to the current year, please let Paul know asap so we can seek to include them in the current year actuals. Summary of transactions since last meeting: Income Since the last update, EMOA has received just over £1,600 of income. This is broken down below: <ul style="list-style-type: none"> • Membership income of £47, which is normal for this time of the year with most renewals having been made towards the turn of the calendar year. • Levy income of £220, from four events across the region. All levy income currently up to date. Thanks go out to club treasurers for staying on top of their admin. Expenses <ul style="list-style-type: none"> • Volunteer development costs of £60, relating to the hire of the Pace room in November 2021 for training events. Thanks to John for helping get this payment made to the church. • Bank charges of £15, representing three months costs. 	All to let Paul know of any outstanding expenses for June 30 th to get in annual accounts.

	<ul style="list-style-type: none"> • Hire of meeting room cost of £30 from the hire of the Pace room in November 2021 for a committee meeting. • Support for senior / talent athletes for attendance at ETOC. <p>As a budget Paul believes the accounts are in a robust position due to the very good numbers competing at local events.</p> <p>Actions Update</p> <p>EOC Contribution Having supported EOC with the review of their accounts this year, we should reasonably expect to get our request for contribution in the next few weeks. I had hoped to get this before end of the current budget year. Paul requested approval to make the payment when it falls due, as long as it's not materially different from the value of £380 assumed in the budget. The meeting unanimously agreed to this action.</p> <p>Budget for coming year Paul proposed a slightly different approach next year, whereby expense lines are "allocated" to "post holders" and budgets are requested based on their input / plans rather than my inexact science.</p> <p>Bank Mandate Mike Gardner had agreed to be added to the bank mandate as signatory, so Paul will forward documents to Mike shortly.</p> <p>Grants</p> <ul style="list-style-type: none"> • A grant had been provided to Iain Phillips for attendance at the European Trail Champs (A request for an EMOA article has also been requested from Iain as part of the provision of the grant and Iain says already partly written). Iain is likely to also attend the World Trail O Championships and will likely be looking for a similar amount for that. • John Hurley mentioned that there appeared to have been no submissions for grants for Lagganlia attendance in this year's budget. (Maybe can see if can get them in this year's budget even if they come in a little late). Paul to discuss with Ann-Marie to ensure the juniors attending these camps know they are eligible for grants. • Overall, we have not spent as much as expected this year in grant funding. 	<p>Paul Young to pay EOC contribution when it comes due (as long as does not materially differ from budgeted figure.</p> <p>Paul Young to forward documents to Mike Gardner for addition of Mike to mandate.</p> <p>Paul Young to discuss with Ann-Marie to ensure attendees of training camps are aware they can request grants from EMOA.</p>
6.	<p>Discussion on how to use surplus EMOA Funds Club reps had been requested to come back to EMOA with ideas on how surplus funds could be spent. The following are some of the ideas put forward:</p> <ul style="list-style-type: none"> • EMOA should provide lunches for all attendees at the development conference. 	

	<ul style="list-style-type: none"> • Suspend the payment of the event levies for a period of time (or provide a rebate to clubs at the end of the year). Or lower the event levy for EMOA events. • Some of the EMOA trophies are now getting a bit tatty. Could we get them cleaned up / tidied up (or event replaced with better trophies). • Modernise the EMOA website • Pay someone to perform some of the key functions rather than rely on volunteers • Fund travelling coaches in support of the EM Junior Squad. • Remove regional membership fee to encourage renewal of memberships. • Provide support for mapping training (see below) • Provide support for clubs to put on EM Champs , EM League or Urban League events. <p>Discussion followed and while reducing fees/levies could be a one-off, it may not reduce the overall funds or provide something positive for members. It was felt that we ought to look for positive ideas to take forward and that during the Development Conference, we could use this as a forum to discuss those ideas. Ranald would write an article for EMEWS and include an item within the Development Conference agenda to cover this.</p>	<p>Ranald Macdonald to write an article for EMEWS outlining the approach to be taken at the Development Conference to utilising these surplus funds.</p>
<p>7.</p>	<p>Development</p> <p>Development Conference In recent weeks we have seen a number of events cancelled as landowners seem to put ever more complex demands on access for orienteering (Severn Trent have said Linacre can only be used if competitors keep to paths as they can't assess every tree for ash die-back). Ranald has copied Peter Hart and Emma Monkman (the British Orienteering Access and Environment Office) on a letter to the CEO of Severn Trent. Ranald has invited Emma to attend the Development Conference (and she has agreed), to run a workshop on access for orienteering. Ranald proposed a date of 29th October for the conference and will work with Chris and NOC on determining a venue for the conference. An article will go in the next EMEWS and a further article with final details in an EMEWS before the event. As part of the day it was agreed that some of the budget could go towards paying for a lunch for all attendees at the conference.</p> <p>Mapping David Olivant reported that both the IOF mapping specifications, ISOM (Forest) and ISSprOM (Sprint/Urban) were revised in January 2022. The sprint specifications, in particular, contained a number of important changes and a conference session for the experienced mappers to discuss this in the autumn development conference</p>	<p>Ranald to confirm a venue for Region's Development Day</p>

	<p>would be valuable. In addition, David and Pauline have been working to develop 2 on-line mapping courses for beginners. The first of these, Forest Mapping, will be released shortly, the second covering Sprint and Urban is to follow. The cost of these will be £12 per course. If anyone in the region wants to make use of these courses, then they can claim a refund from the region for the cost of the course (to encourage new mappers). We will allow for up to 20 on-line mapping courses in next year's budget</p>	<p>Paul Young to allow for up to 20 users of the on-line mapping courses in the budget for next year.</p>
<p>8.</p>	<p>Coaching No additional items were raised.</p>	
<p>9.</p>	<p><u>EMJOS Summary April to June 2022</u></p> <p>Training: No training has taken place over the last 3 months. Juniors have been out at local club events and the major events that were selection races for JROS and other competitions.</p> <p>Selections: Well done to: Ben Squire will have to rapidly change his focus from A Level exams to competing in the European Youth Orienteering Champs (EYOC) first week of July in Hungary. Rachel Duckworth is eagerly anticipating the racing in Portugal at JWOC – mid July will be hot up in the mountains east of Porto, so heat training has started. Ellie Simpson and Daniel Glover (both LEI) have both been invited to attend Lagganlia, Scotland (M/W14 JROS camp) this summer.</p> <p>Future EMJOS training: Plans have been made to join WMJS at their session on Barton Dassett (26th June) – however the great distance south may put off most; car sharing has been offered. Dai Bedwell has offered to lead a EMJOS session at Hartshill (WCH area) 17th Sept, to bring the squad back together before the JIRCS competition in Northern Ireland.</p> <p>JIRCS'22 Northern Ireland – update The outline budget is left unchanged at the end of the report because there has been no information regarding costs in Ireland. However, I can confirm I have booked (deposit only at this stage £99.57) a group of 12 people (6 children and 6 adults >16yo) on the East Midlands to Belfast City Friday evening flight (and return Sunday).</p> <p>Off-setting costs for Junior Inter-Regionals Champs 2022:</p>	

	<p>The proposal is to use the money raised for a Swedish Tour (2020) to offset the costs of travelling abroad with a team.</p> <p>This year's JIRCS is near Newcastle (south of Belfast) Northern Ireland 24th & 25th September. There is probably between 8 and 11 junior athletes to represent East Midlands. Two travelling coaches or adults.</p> <p>The costs for this competition are expected to be considerable, including travel to and from airport in England, return flights to Belfast, JIRCS costs (include coach transfer from Irish airport to competition, accommodation (army barracks) and food, orienteering maps and costs).</p> <p>Below is a rough estimate of costs:</p> <ol style="list-style-type: none"> 1. Travel to Manchester Airport (200miles Leicester to Man Airport) £50 2. Return flights (MAN to BFS International) £100 adult / £50 child 3. JIRCS'22 all inclusive costs estimate (£10 coach, 2 nights full board £80, map £10) £100 <p>Estimated costs £250 (adult or older athlete)/ £200 (under 16 yo athlete) each.</p> <p>4 younger athletes 4 x £200 = £800 7 older athletes 7 x £250 = £1750 2 adults 2 x £250 = £500 Total = £3050</p> <p>Athlete payment £60 (<16yo), £80 (older athlete), £110 (adult)</p> <p>4 younger athletes (4 x £60) = £240 7 older athletes (7 x £80) = £560 2 adults (2 x £110) = £220 Total £1020</p> <p>£3050 - £1020 = £2030 to subsidise</p> <p>Budget available: £600 from Strawberry Hill EMJOS event £610 from EMJOS deposit account £820 from EMOA 2021/2022 budget</p> <p>Ann-Marie Duckworth and Ant Squire (East Midlands Junior Squad Coaches) – June 2022</p>	
<p>10.</p>	<p>Correspondence There had been no new correspondence.</p>	
<p>11.</p>	<p>Fixtures</p>	

	<p>1. EMOA League 2022 – there are still 13 events planned, though one of the LEI events has changed location.</p> <p>2. EMOA Urban League in 2022 – 8 events planned, but noted that the Urban League so far was not visible on website. Ursula had provided Mike with the latest status to include in EMEWS and will look at website.</p> <p>3. Future Major Events</p> <ul style="list-style-type: none"> i) 3 Jul 2022 - Yvette Baker Trophy Final 2022 – LEI – Irchester ii) 8 Oct 2022 – British Schools Score Champs – DVO – Shipley Park iii) 29 Jan 2023 – East Midlands Champs – NOC iv) Feb 12 / or Mar 12 2023 – Compass Sport Cup Heat – LEI – still asking for permissions v) 14 Oct 2023 – British Schools Score Champs – LEI - TBD vi) 25 Feb 2024 – East Midlands Champs - LOG vii) JK 2024 – Meeting planned for autumn <p>4. Future events for EM: VHI 2028; JIRCS 2030</p> <p>5. Questions raised:</p> <ul style="list-style-type: none"> a. Why are there 2 events of qualifying rounds for CompassSport Cup in East Midlands and East Anglia next year? – EMOA are supposed to be hosting as we alternate with EA. However, our fixture is not confirmed. EAOA have decided they want to host anyway so have added an event. As most EAOA areas are a long way south. Most EMOA clubs would prefer areas in YHOA or WMOA in terms of travel. b. How is entry for the CompassSport Cup calculated (there was some rumour that it was based on numbers of SI units in a club)? It is believed it is calculated on membership numbers on 1st November (before renewals start). c. Members to push the Reftord Urban event as currently entries are low. 	<p>Mike Gardner to include Urban League results so far in EMEWS.</p> <p>Ursula Williamson to look at website to see if can get Urban League visible there.</p> <p>Club Reps to push the NOC Retford event</p>
12.	<p>Reports</p> <ul style="list-style-type: none"> • EOC (Hilary Palmer) <p>EOC AGM on 30 May 2022 via Zoom Hilary Palmer attended to represent the EMOA. All regions were represented apart from 2, who sent apologies.</p> <p>Chair: Barry Elkington; Secretary: Scott Collier; Treasurer: Harriet Lawson</p>	

Matters of interest:

- Home International event scheduling: John Rye has worked with Mike Cope (Chair of BOF Event Scheduling Group) to make a rota which would commit the English Associations to hosting 5 Home Internationals in 4 years, having regard to the terrain availability in the different regions.
- Duncan Archer (Orienteering Foundation Trustee and NEOA rep) mentioned that it may be possible to bid for funding help towards staging a JHI.
- Various officers gave their reports and all the officers were re-elected without a vote as they were all willing to stand.
- New people have been appointed to various team positions with the retiral of others:
 - New Chair of Junior Selectors is Caroline Louth, replacing Keith Marsden
 - New Junior selector is Simon Kippin, replacing KM
 - New Vets Team Manager to be Amanda Crawshaw, replacing Sarah Brown
 - John Rye gave notice that he will retire as the Interland TM following the 2023 event in Belgium and that, if possible, his successor would be able to be on the trip as part of the hand-over.

Expressions of interest?

- A proposal to increase the numbers in the VHI teams to include 1 more M/W65 and 2 more M/W70s per country is being discussed by all four home countries and is likely to happen for this year's competition.
- Finances: There was quite a lengthy discussion about finances, including the rates for regional associations and the individual contributions & travel expenses for team members. It was agreed that the association and athlete contributions would increase as would the travel expenses paid back to athletes - the latter in view of increasing fuel and train/plan fare costs. Regional associations fees will be 85p per senior members (up from 80p) and individual athlete contributions will be £110, with mileage expenses of 14p per mile for a one-person car, 25p for 2 in a car and 32p for 3 + in a car and a cap on air/train fares of £60.

Orienteering Foundation (Pauline Olivant) - Orienteering Foundation report May 2022

The Orienteering Foundation are pleased to welcome 2 new trustees to the board. They are Anne Edwards from the North West and our own John Mather from LOG you can read more about them [here](#).

Latest news.

- The Orienteering Foundation is looking for someone who could help develop a marketing strategy which could help with communications between the Foundation and orienteers. If you have interest in this area and could help please contact your local trustee or ambassador.

	<ul style="list-style-type: none"> • As a follow up to the Newcomer Retention Group work, a competition is to be launched to design a webpage which clubs could use to show orienteering as an adventure sport, Watch this space for more details! • The Aspiring Elite project is progressing well. • Grants were agreed to Junior Regional squads to help with the forthcoming new tour to the Czech Republic for the M/W16's, for young coaches to help at Lagganlia and to support a UK CC level 2 Coach training course. • Agreed a grant to Lakeland Orienteering club to assist them in employing a club development officer to launch their Family Challenge activity. • Roxburgh Reivers received a grant towards their school's and families project. <p>If you would like to read more about this news or would like to find out more about the work of the Foundation please see their web site, www.orienteeringfoundation.org.uk, Why not sign up for the Orienteering newsletter, Facebook, or Twitter accounts .</p> <p>Pauline Olivant Trustee Orienteering Foundation 01623 792336 p.olivant@btinternet.com</p> <p>National Forest – Roy Denney</p> <p>The Company show no signs of reinstating the Access Forum since lockdown so nothing to report</p> <p>I do still have contacts there and meet their officers wearing other caps so will continue to press the case for orienteering and report anything of interest.</p> <p>I am also on the Board of the Charnwood Forest Regional Park which has almost common boundaries with the eastern part of the National Forest</p>	
<p>13.</p>	<p>Sharing Best Practice</p> <p>John Hurley reported that DVO have re-launched their website. Any feedback on the new website is welcomed. There was discussion as to whether we could update the EMOA website as well, but we could discuss this with John Cooke who was involved in the update to the DVO website.</p>	

14.	<p>EMEWS: EMEWS will be out as soon as Mike has the copy from this meeting into it. He will then create another EMEWS before the AGM to get out final details of venue if any changes are made.</p>	
15.	<p>EMOA AGM Discussion took place as to whether we wanted the AGM in person, or via Zoom. Chris stated it is more difficult to chair a zoom meeting and the AGM was a good place to provide interaction. However, we did get more attendees when we held the AGM on Zoom last year.</p> <p>It was agreed that the meeting would be held in the Clifton Pace Room on Monday 12th September (John Woodall to confirm the Pace Room is available and book that date). We would encourage members to attend in person but look to also provide the opportunity to attend via Zoom using meeting hot spot technology on mobile phones.</p> <p>Can the Financial Secretary remain in post as only now getting organised with banks, etc.? The constitution allows this already if there are no alternative (from the constitution - An officer can serve for not more than 3 consecutive years, unless mutually agreed by the Principal Officers, when no other person has been nominated). So if there is no other nominated rep then the Principal Officers agreed that the Financial Secretary can continue in post.</p> <p>It was noted we need to make sure that we do change officers regularly to encourage new ideas into the committee.</p> <p>We have been without a Vice-Chair for a number of years and we need a new Vice-Chair. Chris is due to step down next year so this year would be a good chance for a Vice-Chair to come in with the idea being they could step up to Chair when Chris stands down. Club reps to ask clubs to request a new Vice-Chair for EMOA.</p> <p>There does need to be a change to the constitution as identified by Mike Gardner in terms of the inconsistency in the standing orders between the use of the term Treasurer and Financial Secretary.</p> <p>Also need to add an item to the agenda about the level of reserves to be held (although the discussion on use if the funds will take place after the AGM at the Development Conference).</p> <p>Mike to ensure that the change is proposed to members in time for the AGM and get provisional AGM agenda out in EMEWS.</p>	<p>John Woodall to book the Pace Room, Clifton for the AGM on 12th September (Post meeting note: John has confirmed he has done this).</p> <p>Club reps to ask clubs to get a nominee for new Vice-Chair for EMOA.</p> <p>Mike Gardner to ensure that the change to constitution, and level of reserves is proposed to members in time for the AGM and get provisional AGM agenda out in EMEWS.</p>
16.	<p>Any Other Business:</p> <p>1) Amanda Roberts (LOG) asked could clubs comment on what level of reserves they hold. It was discussed that 18 months – 3 years running costs are the sorts of levels that are often held by Community, Association and Sports Clubs. It would be important to be able to cover the costs of loss of</p>	<p>LOG to provide list of Level C controllers to Chris Phillips, who will collate</p>

	<p>a major event if it were to be cancelled. Also need to consider if the funds are being put towards a major capital investment (e.g. a new colour laser printer) or replacement of SI kit.</p> <p>2) The list of available controllers needs to be on the website as discussed previously. LOG were to provide their list and Chris to liaise with John Cooke to get the list on the website.</p>	<p>and liaise with John Cooke to get on EMOA website</p>
<p>17.</p>	<p>Dates and venues for future meetings: The next committee meeting, after the AGM, would normally be a face-to-face meeting at the Pace Room in Clifton. The date of November 21st is proposed for next meeting. John Woodall to book the Pace Room for that date.</p>	<p>John Woodall to book the Pace Room, Clifton for the committee meeting on 21st November (Post meeting note: John has confirmed he has done this).</p>

Meeting closed at 9:20pm