

East Midlands Orienteering Association Executive Committee Meeting – 1 July 2024

Item No	Description	Action
Present: Trudy Crosby (LOG), Ann-Marie Duckworth (DVO), Mike Gardner (DVO), John Hurley (DVO), David Olivant (NOC), Pauline Olivant (NOC), Chris Phillips (LEI), Ursula Williamson (LEI), John Woodall (NOC) and Paul Young (NOC)		
	Meeting held via Zoom	
1.	Apologies for Absence: Hilary Palmer (NOC) and Iain Phillips (LEI)	
2.	Approval of Minutes of Meeting on 22nd April 2024 – The minutes of the April meeting were approved unanimously by all attendees.	
3.	Website version of minutes – It was agreed unanimously that no changes needed to be made to the website version of the minutes.	Mike Gardner to inform webmaster.
4.	<p>Actions Outstanding from previous minutes (not covered elsewhere)</p> <ul style="list-style-type: none"> a) Item 3 – Mike Gardner had provided the previous approved minutes to the webmaster who has uploaded them to the EMOA website. b) Item 4 – Paul Young is still trying to work out the best way forward to get the mandate updated (it may mean moving to a new account at HSBC or even a new bank). The aim is to get the Secretary added and the incoming officials for next year now. Paul still needed to do this so this remains as an action item. c) Item 4 – Chris Phillips has been able to identify a volunteer who is willing to step forward as the new Financial Secretary (and will be presented to the AGM as potential replacement). We do still need a new Vice-Chair for the 2024 AGM. d) Item 4 - We will cover participants for EMOA Training Day in Development Co-ordinator report. e) Item 4 - Trudy Crosby had provided name of LOG map rep to David Olivant. f) Item 4 - Hilary Palmer has returned the National Forest Trophy to Iain Phillips g) Item 5 - Hilary Palmer had worked with Chris Phillips to sort out the funding for the EM Junior Squad coach (and Paul Young has arranged the payment) h) Item 6 – DVO have received first tranche of payment for MapActive and are still considering next steps (if there will be a second tranche of MapActive and funding request) i) Item 6 – A memo was sent out on June 28th by Peter Brooke of BOF on payment of levies for events. In summary if no entry is payable and the results are only available within the app used, then no BOF levy should be payable. j) Item 7 – Clubs should continue to provide support to Hilary for assistance with club coaching. k) Item 9 – Paul Young represented EMOA at EOC AGM. l) Item 10 – Chris and Ursula have been working on a proposal for the classes/course combinations to be used at the 2025 EMOA Champs. They are finalising this and will circulate their proposals shortly. m) John Woodall has booked the Pace Room at Clifton for the EMOA AGM on 16th September. 	<p>Paul Young to work out (possibly with new Financial Secretary) how to get the get bank mandate updated for new signatories.</p> <p>Committee members to consider possible names for new Vice-Chair for 2024 AGM.</p> <p>Chris Phillips to circulate proposal for the classes/course combinations to be used at the 2025 EMOA Champs.</p>

5.	<p>Financial Secretary's Report</p> <p>A summary of the transactions in the last period are set out below. Given that today is the end of the financial year, these results are likely to be a very good indication of the final end of year position.</p> <p>Income: Membership - No income received during the period; however, you may recall BO previously "overpaid" all Regions in February. The "overpayment" has now been effectively repaid / netted out to nil, with just £2 now due from BO for membership in June. Event Levies - £166 received in relation to x3 events, including £37 paid over by NOC in error, to be repaid at earliest opportunity. Event levy for Clifton Urban (30/06) understandably not yet paid over to EMOA. Interest - £44 received from HSBC, which reflected the revised approach to cash management and continued higher than expected interest rates.</p> <p>Expenditure: Volunteer Development - £500 support paid to DVO for their maprun course (as approved at previous meeting). Support for Talent - support paid to x2 athletes. Lagganlia '24 and Czech tour, both taking place in August this year. Coach Development - £106 expenses relating to EMJOS coach training and development activity. Bank Charges - £10 for bank charges covering April and May. EOC - £363 contribution to EOC for 2024.</p> <p>Annual Accounts Paul reported that this all meant in terms of membership levies he was £1 off from his budget at start of the year. The event levies were £35 more than expected, interest was higher as had moved money to the Deposit Account, EMJOS income/ expenses were both lower, trophies were slightly under budget, there had been no spend on external conferences, but senior and talent expenses were slightly higher.</p> <p>John Hurley asked about the accounts showing that the money seemed to be in the Current Account and not the Deposit Account earning the interest as had been agreed. Paul explained that this was simply to be able to clearly show the EM Junior Squad money separately at year end, and he would move the money back to the Deposit Account shortly.</p>	
6.	<p>Development</p> <p>Officials Training Day 2024</p> <p><u>Provisional Arrangements</u> Date : Saturday October 12th 2024 Venue : Brookvale Groby Learning Campus A provisional booking for 5 rooms and open area has been made by Chris Phillips. Organisers : Chris Phillips Planners : Mike Gardner Controllers : Ranauld Macdonald</p>	

Mapping Workshop : David Olivant
Lunch : Chris Phillips & Ursula Williamson

Participants

Please can clubs try to confirm their participants by Friday Sept 13th.

Actions

Liaise with tutors regarding facilities and summary of course content.
Provide more details to club reps and ask them to promote.

It was agreed that if we had space we would allow members of clubs from nearby regions to attend (SYO, HALO, OD, etc.). Chris Phillips to contact the local clubs to inform them of the courses and ask for any members who need training.

Development Projects

Firm applications for EMOA funding

DVO/24/1 MapActive courses in May and June 2024 - £500 grant approved at EMOA Committee 22/4/2024.
Courses have taken place with [tbc] participants.

Preliminary expressions of interest

DVO/24/2 Rebate of BOF levy for Spring 2024 MapRun events - Withdrawn. BOF have issued updated guidance that no levy is payable for free entry MapRun events.

LOG/24/1 Club website update. Trudy Crosby to chase up Craig Lucas on what is required and ensure had information on support mentioned at last meeting from DVO.

Club-funded development projects

DVO/23/1 Club Development Officer. Pursuing various strategies to attract new participants, including urban MapRun events targeting running clubs.

NOC/24/1 MapActive. Learn advanced map-reading skills applicable to a range of outdoor activities, and practice them at an orienteering event.

LEI no information supplied

LOG no information supplied

Development Plan

First draft of "Development Plan" document issued for comment on 22/6/2024. John asked all committee members to provide any feedback on the Development Plan he has circulated.

John proposed that we had £1,500 not spent from this year's development budget and it was agreed that we should ensure that we have £2,000 again in the budget for development work next year.

John Hurley to send out request to all course tutors for the facilities they need and a brief overview of the course content.

Chris Phillips to contact the local clubs to inform them of the courses and ask for any members who need training.

Trudy Crosby to chase up Craig Lucas on what is required for LOG website update

All committee members to provide any feedback on the Development Plan John Hurley has circulated.

Paul Young to ensure the 2024/2025 budget has £2,000 set aside for development projects.

7.	<p>Coaching</p> <p>1) Chris Millard (DVO) and Andy Simpson (LEI and EMJS Coach) both successfully completed the first 8 tasks for their Orienteering Qualification, the pilot course for the new qualification which replaces and is on a par with the former UKCC Level 2 Coach and BOF Club Coach qualification from pre-2008. They now have to complete by the end of January 2025 and they may need support for this if they need to 'practise' with some club members. Please support them.</p>	
8.	<p>EMJOS</p> <p><u>EMJOS May to July 2024</u></p> <p><u>Training, events and JROS Camps</u></p> <p>Sprint training at Nottingham University 9th June (preparation for Sprint Champs at end of month) EMJOS, WMJS and YHJS attended. A good turn out from East Midlands juniors with 7 athletes – most were our developing members attending for first time and gaining excellent practice of the basic O skills – thumbing and orientating the map. Also taking part in the fun pairs relay.</p> <p>This excellent practice meant that one EM junior (Imogen Satherley) went on to gain 2nd place at the Sprint Championships at Warwick University.</p> <p><u>Future training and events</u></p> <p>Joining up with neighbouring squads will probably fill the calendar in the autumn/spring:</p> <p>Early September enter an East Midlands combined team into the <u>Peter Palmer Relay</u> (night/day 4 or 6 leg relay, West Cumbria 6th&7th Sept) –organisers wanted to know if we were thinking of attending. Ann-Marie felt that the practice of allowing adjacent clubs to field junior relay teams at JK and British had worked well and she hoped to now repeat this for the Peter Palmer Relay (adjacent may be stretched!!)</p> <p>JIRCS 2024 (28th & 29th September) Forest and Dean and Somerset areas – a small team of 4 athletes (Light Green standard or better)</p> <p>November Classic weekend away (Interland selection race, Nov 3rd) with WMJS, joining up with South Central squad too – early plans. But interest from our developing athletes has been very good (7 juniors already signed up).</p> <p>December training TBC – fun session with WMJS maybe at LEI Outwoods event or another location.</p> <p><u>Coach Development:</u></p> <p>Working closely with Andy Simpson to assist with giving opportunities for him to plan good progressive training sessions for his Level 2 coaching assessment.</p>	

	<p>A call for clubs to give me the names of the families who have children who are attending events and may just need a bit more encouragement to navigate a good Orange and run well.</p> <p>Ann-Marie Duckworth EMJOS coach and coordinator, Andy Simpson and Toni O'Donovan.</p>	
9.	<p>Correspondence</p> <p>Mike Gardner had received the following emails (only those not covered elsewhere in the minutes are shown):</p> <ul style="list-style-type: none"> • 29 Apr – Paul Young had tried to get in communication with Bob Dredge about a donation to be made to EMJOS from the JK. Believe the intention in the end was a donation to the UK Junior Squad. • 27 May – Hilary Palmer – Safeguarding - Our Safeguarding eLearning course continues to be popular, and this year has seen a large uptake partly due to updating part of the coaching license requirement but also from lots of members supporting tours and training within clubs. <p>The eLearning course can be accessed here: https://www.britishorienteering.org.uk/elearning Please note that there is a cost of £10 per registration for eLearning. Your club may be able to support you with this requirement. Other providers courses will still be accepted on submission of attendance certificates. Scan and email to coachingadmin@britishorienteering.org.uk and ask that this is added to your qualifications on the database. If you do the BOF eLearning course your attendance is automatically updated.</p>	
10.	<p>Fixtures</p> <ol style="list-style-type: none"> 1. EMOA League 2024 – still to take place are: <ul style="list-style-type: none"> 29th September – DVO – Calke Park 27th October – LEI – Cademan and Thringstone Woods 17th November – NOC – Shirebrook (TBC) 24th November – DVO – Longstone Moor 15th December – LEI - Outwoods 22nd December – NOC - Walesby <p>Note: We only have 12 events nominated so far, at this stage it will be 7 events to count (if other events are nominated, we can amend this during the year)</p> 2. EMOA Urban League 2024 – the following are the events identified still to take place: <ul style="list-style-type: none"> 14th July – DVO – Chesterfield 11th August – LEI – Coalville & Whitwick 18th August – LOG – Lincoln City (Boultham Park area) 6th October – NOC – Nottingham City 20th October – LOG – Bourne <p>The usual 8 events with 4 to count.</p> 3. Future Major Events <ol style="list-style-type: none"> a. 16 Feb 2025 – East Midland Champs – LEI – Ratby and Martinshaw b. 23 Feb 2025 – Compass Sport Cup Heat – NOC – Clumber 	

	<ul style="list-style-type: none"> c. 12 Jul 2025 – EuroCity Day 1 – NOC - Meadows Area d. 13 Jul 2025 – EuroCity Day 2 – LOG e. 7 Sep 2025 – Midland Champs – DVO - Chinley Churn <p>4. Future events for EM:</p> <ul style="list-style-type: none"> a. British Nights 2028 – LEI to host (LEI are also down to host Midland Champs that year so looking at whether this could be a weekend of events) b. VHI 2028; c. JIRCS 2030. . <p>5. Other Fixtures Items</p> <ul style="list-style-type: none"> a. Ursula wanted to know who was the contact for LOG Fixtures going forward. Trudy confirmed this would be Amanda. b. Ursula mentioned that she would be contacting clubs shortly for their level C events for 2025 and for any level B events in next 18 months. c. A request was made from NOC through Andrew Ridgway to review the change to the rules of the EMOA Urban League and proposed reverting back to the original way of scoring based on all competitors and not just EMOA competitors. After discussion it was agreed we would continue with the way we are scoring just the EMOA competitors for this year’s league. At the end of this year’s league, we will compare the results and numbers and see what the impact is and look to reassess at the next committee meeting. d. John Hurley reported that next year on 15th February and 16th February SYO are involved in hosting the British University Champs and had asked DVO for assistance. John had consulted with LEI to see if these events could be incorporated with the East Midlands Champs in any way and LEI felt that this was not appropriate. The current plan is for SYO to stage the individual race on Feb 15th as an open event using an area in Derbyshire. Then the relays would be held as a closed event on the following day (Sunday 16th) on Carsington (DVO would only be providing the area and maybe a couple of helpers on the Sunday). Ursula was concerned that the weekend introduction of a level B event at the last minute into fixtures is against the event scheduling rules. Ursula will talk to the chair of event scheduling about this. e. John Hurley reported that as the White Rose has been cancelled this year, DVO are introducing a series of events over that weekend (Bradford Dale Map Run score event on 24th Aug; Bakewell double sprint on 25th Aug; Matlock Map Run or an SYO event on 26th Aug) 	<p>Mike Gardner to compare urban league results and numbers based on the two systems of scoring the events and have an analysis ready for November committee meeting.</p> <p>Ursula Williamson will talk to the chair of event scheduling about BUSF 2025 being introduced at short notice on the weekend.</p>
11.	Reports	

EOC AGM

Paul Young reported on the EOC AGM he attended on behalf of EMOA (and also as their financial secretary)

The meeting became somewhat protracted by several financial matters being raised for first time during the meeting. Discussions were lengthy but not that conclusive. They revolved around matters such as expectations on those selected to run in events and their use of the team accomodation. In addition, there was debate about expectation on team managers to pay to attend the events. I believe the conclusion was that Team Manager to seek to minimise costs to EOC by encouraging athletes to use (and pay for) team accomodation where costs were fixed, and for Team Managers not to have to pay to attend events even if chose to run at same.

Previous year accounts were approved, as was the budget for the year ahead. Contribution rates unchanged for the regions, although Harriot is struggling to get the region numbers from BO. EMOA may not pay its contribution before end of our current financial year (end June).

I have agreed to review their accounts for 2024, but this is final year in doing so. One of regions has identified a recently retired accountant who may be interested in taking the role on. Equally if we know of anyone who wishes to do it, it's now quite straight forward.

Orienteering Foundation - Orienteering Foundation Report April 2024

Latest news.

- We recently made 2 grants to help the GBR team, one on [Coach Education](#) and one on [altitude training](#), follow the links for more information on how they progressed.
- Thanks to the North East OA, the organisers of the British Long Championships who arranged for donations to be made via entries, we raised £350, more details [here](#)
- The CLOK CDO which are helped by funding from the Foundation are now in their 3rd of funding and have recently appointed a new development officer, more details [here](#).
- There were several applications for grants this quarter and we have awarded contributions to the following.
 - Interlopers OC towards a CDO.
 - Belvoir Country and Community Club to help set up their Orienteering Festival and educational work, to include Special Educational Needs groups.
 - Clydeside OC towards 2 project officers.
 - Lagan Valley OC towards for a Welcoming Juniors and Families officer.
 - Lakeland OC for a 3rd year to enable their CDO to make the project sustainable.
 - JROS to support young potential coaches to gaining experience at the Lagganlia Training camp.

	<p>If you would like to read more about this news or would like to find out more about the work of the Foundation please see their web site, www.orienteeingfoundation.org.uk,</p> <p>Why not sign up for the Orienteering newsletter, Facebook, Instagram or Twitter accounts .</p> <p>Pauline Olivant - Trustee Orienteering Foundation - 01623 792336 - p.olivant@btinternet.com</p> <p>Chris Phillips asked for more details about the Lagan Valley approach of welcoming Juniors and Families and asked if we could get a job description of the role, as this could form part of a development project. Pauline will see if can find more information and circulate (she mentioned more information should be available on the website) (Mike found link after meeting at LVO Junior and Families Officer - Orienteering Foundation)</p>	<p>Pauline Olivant will see if can find more information on Lagan Valley job description</p>
12.	<p>Sharing Best Practice</p> <p>1) None shared.</p>	
13.	<p>EMEWS:</p> <p>Mike hopes to get the next edition out as soon as he has finished the minutes and added the news into the next edition of EMEWS. It may be this week or it may need to be after Chesterfield event.</p>	
14.	<p>Any Other Business:</p> <p>1) Mike Gardner had sent out a draft EMOA AGM agenda for discussion. John Hurley requested a slot be added for the Development Co-ordinator immediately after the Financial Secretary report (before the budget, so that members saw where the development spending was going).</p> <p>2) Chris Phillips reported that we do not have an EMOA Trophies officer anymore (now that the Godfrees have moved to Scotland). Trudy Crosby agreed to take on this role (this only covers the EMOA Champs as the leagues are managed by Ursula).</p>	<p>Mike Gardner to add a slot for the Development Co-ordinator into the EMOA AGM agenda.</p> <p>Trudy Crosby to take on the EMOA Trophies Officer role</p>
15.	<p>Dates and venues for future meetings:</p> <p>The next meeting will be the AGM which was agreed to be on 16th September at the Pace Room, Clifton.</p> <p>The next committee meeting will have a new chairman and that this is normally a face-to-face meeting for any new committee members. It was agreed that the location should remain as the Pace Room, Clifton, and the date was proposed as 4th November. (John Woodall to book hall)</p>	<p>John Woodall to book Pace Room Clifton for next committee meeting on 4th November</p>

Meeting closed at 9:00pm